

ST. LUKE CATHOLIC CHURCH

# PASTORAL COUNCIL MEETING (PPC)

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20 June 2024 / 6:15 PM / 2304 Salem Road, Virginia Beach, VA 23456

## PRESIDER:

Philip Tubera

## RECORDER:

John Miller, Julia Neuweiler

## ATTENDEES:

Monsignor Raphael Peprah, Edmund Daulton, Karla Aceituno, Sanju Joseph, Rachel Fabunan, John Miller, Jose Delacruz, Christian Granados, Patty Trail, Julia Neuweiler, Ferdinand Torres, Mike Rivera

## ABSENT:

Deacon Lito Magsombol, Preslaysa Williams

## TOPICS DISCUSSED

### Opening

1. The Pastoral Council prayed the Evening Prayer of the Liturgy of the Hours.
2. Phillip Tubera read the May 2024 minutes, and they were approved.

### Retreat for the Parish Pastoral Council

1. Discussions in progress. A retreat leader for the management topics needs to be designated.

### **Potential Changes to the Proposal Form**

1. The Council discussed and agreed this needs to be a priority for parishioners who want to submit suggestions.
2. Wordsmithing was requested for change recommendations.
3. The Council expects to have a proposal form ready for review and approval during the July meeting.

### **Coffee Service After Mass**

1. Proposed dates to begin coffee service:
  - a. June 29th for 4:30pm Mass. Volunteers needed to set up and serve lemonade.
  - b. June 30th for 9:00am Mass. Volunteers needed to set up coffee and lemonade.
  - c. June 30th for 12:00pm Mass. Volunteers needed to set up coffee and lemonade.

### **Return to Using Two Lectors During Mass**

1. A question was asked about re-establishing two lectors during Mass, as was commonplace before the pandemic. The challenge currently lies in having enough volunteers to rotate.
2. A Ministry Fair will be held in the near future to showcase various volunteer positions available.
  - a. Recommendation was made to ask Ministry leads about their current needs being met, and if the Ministry Fair can help with increasing vacant positions.

### **Marking Spots for Altar Servers**

1. A suggestion was proposed for marking spots for Altar Servers to assist in training and correct placement during mass.
2. Training has been and is continuing to be held with all new and seasoned servers. No further action is being considered at this time.

### **Exiting the Side Door After Mass**

1. A concern was raised regarding parishioners using the side exit (located by Mother Mary statue) before and after Mass. The concern was raised

- with the question if this was an emergency exit that was to remain shut.
2. During discussion, the Council raised and resolved the following issues:
    - a. The side exit is not an emergency door that is to remain shut for normal use.
    - b. The side exit assists those entering from and exiting to the handicapped parking spaces without having to go around to the main entrance. It is locked from the outside and must be opened by someone assisting from the inside.
    - c. There are not enough patrons using that door instead of the main entrance when exiting to raise a concern.
  3. The Council agrees this is not an issue at this time.

### **Purchase of Slow Sign/ Post**

1. Multiple signs were installed.
2. Discussion raised about adding speed bumps following additional concerns of hazardous driving observed in the parking lot.
3. E-mail to be drafted and sent to the Finance Committee regarding purchase of speed bumps.

### **VIRTUS Training for PPC Members and Church Volunteers**

1. Changes beginning July 1st include background checks yearly with follow-up every 5 years for refresher training.
2. Office staff is sifting through all volunteers and staff to ensure criteria is met.
3. Ferdinand has offered to be an English/ Spanish VIRTUS instructor.

### **Ministry Fair**

1. Currently scheduled for the end of August.
2. The Council is requesting information on how many ministers and in what areas are being requested.
3. More information to follow.

### **Other Items or Concerns**

1. Update on the Eucharistic Revival:
  - a. Two meetings have been completed and the prayer card has been printed and distributed in the Church. More cards will be printed as needed. Additionally, a goal in mind is to begin a Eucharistic evening weekly or bi-weekly, in addition to the first Friday of the month. More information to follow.
2. Update on YAY Meeting:
  - a. The last meeting held at Starbucks included members from other local churches. The word is spreading and the interest is there. The next meeting is June 23rd. The car wash

initiative is still in progress.

3. No Spanish Missal is Available:

- a. A request has been made to purchase and provide the Spanish version of the Missal. The cost will be researched and discussed at the next meeting.

4. Volunteers for Cleaning the Rectory:

- a. Seeking a possible bi-weekly or monthly volunteer cleaning group for the rectory. Two volunteers have offered to assist.

**Meeting adjourned at 7:30pm.**

## ACTION ITEMS

1. Draft email regarding purchase of speed bumps.
2. Any final wordsmith requests for Proposal Form to be submitted as soon as possible.
3. Determine volunteers for coffee service on June 29th and June 30th.
4. Determining cost of Spanish Missals for next year.

Minutes respectfully submitted by Julia Neuweiler, Vice Chair

Minutes approved on July 24th, 2024